

CONTRACT REVIEW SHEET

Person Sending: Billy Wasson	Department Name: Courthouse Square
Date Sent: 12/9/98	

The attached: (CIRCLE ONE)
 Contract Amendment # 1 Grant Lease

INCOMING FUNDS? YES NO (CIRCLE ONE)
 If incoming funds you must attach a Revenue Management Sheet

Contractors Name:	Arbuckle Costic Architects, Inc.		
Date From: 11/25/98	Date To: 6/30/99		
Amount of Contract or Amendment: \$5,500.00			
If an Amendment, New Contract Total = \$			
Certificates of Insurance Attached:	Liability (circle one) Yes No	Workers Comp (circle one) Yes No	If no insurance attached, why not?

Process taken to select contractor:
 Verbal quote: _____ Written quote: _____ RFP: _____ Competitive Bid: _____ Renewal: _____
 (Attach copy for reference)
Description of Contract Services:

Additional Services to provide design and documentation for the sprinkler system for a lump sum fee of \$5,500. Recent changes in city of Salem building codes required the additional design and documentation to meet city requirements.

For Risk Management Use			
Date Risk Received: <u>2/18/99</u> <u>12/10/98</u>	Date Scheduled on BOC Agenda <u>Consent, 2/17/99</u>		
Authorization for Health Administration to sign on behalf of BOC: yes <input type="radio"/> no <input checked="" type="radio"/>	Additional Comments: <u>need amendment form - see attached</u>		
Staff Review Signatures:			
<u>Peggy Mitchell</u> 2-9-99 Risk Management date	<u>[Signature]</u> Fiscal Services date		
General Services date	<u>[Signature]</u> 12-17-98 Legal Counsel date		

ite: _____
 Returned to Department/ _____ for _____ signatures. Copy to Fiscal Services _____ / _____

AMENDMENT #1

TO
CONTRACT FOR SERVICES FOR
ARBUCKLE COSTIC ARCHITECTS

The Contract for Services between Marion County and Arbuckle Costic Architects dated
May 01, 1998, is amended as follows:

Additional services to provide design and documentation for the sprinkler system for a lump sum fee of \$5,500.00.

See attached letter for more details.

All other provisions of the original agreement remain unchanged and in effect.

Signed this 17th day of ^{February 1999} ~~December, 1998~~.
pm

Arbuckle Costic Architects

Signature

Title

1/4/99
Date

Tax ID # 93-1228023

Marion County

Billy Wasson

Salem Area Transit District

Approved as to Form:

Contracts Coordinator

Date:

Legal Counsel

Date:

November 25, 1998



Kim Arbuckle, AIA
Alan E. Costic, AIA
Walter E. Bensman, Jr., AIA
Clayton Vorse, AIA
Leonard Lodder, AIA
Richard S. Rothweiler, AIA
Richard S. Boyd, AIA
Phillip K. Settecasse, FAIA

ARBUCKLE COSTIC ARCHITECTS, INC.

363 State Street
Salem, OR 97301-3533
503/581-4114, Fax: 503/581-3655
E-Mail: acarch@open.org

Billy Wasson
Project Co-Coordinator/Director of Corrections
Marion County
4040 Aumsville Highway SE
Salem, Oregon 97302

RE: City of Salem
Permit Application Process and Plan Review
Fire Sprinkler Drawings
Courthouse Square
Project No. 9828

Dear Billy:

At a Development Team meeting, November 5, 1998, Oliver Raab of Interface Engineering was present to review the recommendation presented by Meng Associates' value engineering report. At the end of the presentation, he informed the Development Team of an informal conversation involving Nathan Brown, Building Official for the City of Salem. We have become aware that the City no longer accepts plan review submissions without fire sprinkler drawings. Unfortunately, our services and fees were based on producing a performance specification instead of fully developed fire sprinkler design drawings.

We have determined that instead of a performance specification as originally intended, the City will accept the following process:

1. Permit Documents will indicate the following:
 - a. Performance specifications indicating design criteria, materials, applicable codes, and installation techniques (currently included).
 - b. Fire sprinkler water service, backflow, and fire department connections (currently included).
 - c. Riser locations and diagrams (not currently included).
 - d. Main piping routes and sizes (not currently included).
2. Contractor submittal documents:
 - a. Hydraulic calculations.
 - b. Branch piping layout and sizes.
 - c. Head spacing and locations.
 - d. Material submittals.

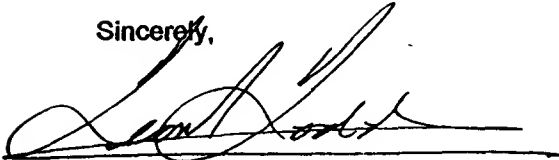
We are offering to provide the additional design and documentation for the sprinkler system for a lump sum fee as follows:

Interface Engineering:	\$5,000
Arbuckle Costic Architects:	<u>500</u>
Total	\$5,500

Billy Wasson
Courthouse Square
Project No. 9828
November 25, 1998
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Should you have any questions regarding the above please call.

Sincerely,



Leonard Lodder, A.I.A.
Architect

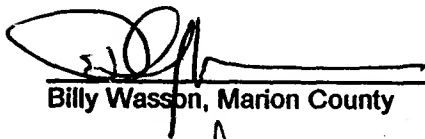
LL:as

cc: John Whittington, Salem Area Transit
Craig Lewis, Melvin Mark Development Company

9828.1A

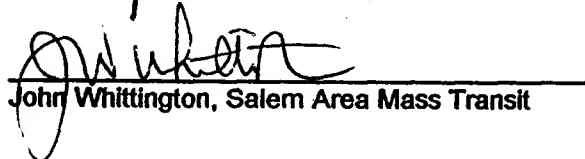
TO: Arbuckle Costic Architects, Inc.

We have read the above letter and agree to the terms stated herein. Arbuckle Costic Architects will submit monthly invoices for work completed. Payments are due and payable within twenty (20) days from the date of invoice. Amounts unpaid after thirty (30) days shall bear interest at the legal rate prevailing from time to time at the principal place of business of Arbuckle Costic Architects.



Billy Wasson, Marion County

12/3/98
Date



John Whittington, Salem Area Mass Transit

12/3/98
Date